

**OFFICE OF THE SUPERINTENDENT: ODISHA STATE ARCHIVES,
SACHIVALAY MARG, BHUBANESWAR.**

Date.....

SHORT TENDERCALL NOTICE

Two bid sealed tender is invited from OEM/ Authorized Partner/ Authorized dealer/ reputed firm for supply of 2U rack mount rack server with sliding rails at Odisha State Archives. **“The OEM for the proposed server must be in leaders quadrant in the last two Gartner’s report of “ Magic Quadarnt for Modular Servers”**. The detailed specification and term & conditions are available in the tender documents. The tender documents are available in the office of the undersigned on any working days during the office hours on or before **dt. 26.02.2019** by deposit of Rs. 500.00 in cash. Completely filled tender documents should be reached the undersigned on or before **dt. 27.02.2019 by 3.00 P.M.** The technical bid of the tenders will be opened on **dt. 27.02.2019 at 3.30 P.M.** in the office of the undersigned in the presence of the tenderers or their authorized representatives. Those who will qualify in technical bids will be opened their financial bid. The successful tenderer will have to deposit a refundable security deposit of 5% of the tender value in shape of Bank Draft within seven days from the date of receiving the order.

The tenderers should furnish copies of Income Tax Clearance Certificate, GST registration certificate etc. along with the tender papers and original Authorized letter from OEM to participate in tender. The authority reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason thereof. The tender documents will available on the official website at <http://www.odishaculture.gov.in/advertisement.asp> & <http://www.odishaarchives.nic.in/advertisement.asp>. For any further clarification regarding the work firms may contact or meet to the undersigned on any working days during the office hours.

S. Mantry
20.2.19
Superintendent,

Odisha State Archives, Bhubaneswar.
Phone No. 0674-2501636

**OFFICE OF THE SUPERINTENDENT: ODISHA STATE ARCHIVES,
SACHIVALAY MARG, BHUBANESWAR.**

TENDER DOCUMENT

**Supply of 2U rack mount server with sliding rails.
The OEM for the proposed server must be in leaders quadrant in the last two
Gartner's report of "Magic Quadarnt for Modular Servers".**

(a)	Period of issue of Tender Document	: From 11 A.M to 4.00 P.M on any working day till 26.02.2019
(b)	Last date and time for submission of Tender Document	: 27.08.2019 by 3.00 P.M.
(c')	Date and time for opening of	
	(i) Technical Bids	: 27.02.2019 by 3.30 P.M.
	(ii) Financial Bids of eligible Bidders	: 27.02.2019 by 4.00 P.M.

Technical & Financial BID

**Supply of 2U rack mount server with sliding rails.
ODISHA STATE ARCHIVES, BHUBANESWAR**

Last Date for Submission of Tender Documents :- **27.02.2019 by 3.00 P.M.**

Place of Submission of Tender Documents :- Odisha State Archives,
Sachivalaya Marg,
Bhubaneswar-751001

Opening of Tender Documents :- **27.08.2019 by 3.30 P.M.**

**ODISHA STATE ARCHIVES,
SACHIVALAYA MARG, BHUBANESWAR-751001
PHONE: 0674-2501636
E-MAIL : odishaarchives@gmail.com**

Cost of tender papers Rs.500.00

TERMS AND CONDITIONS

1. Bidders have to ensure compliance of all clauses as described on the tender document and attached technical specification indicated at Annexure-V.
2. The Technical & financial bid will be submitted with following Annexures
Annexure-I: - Technical Bid
Annexure-II: - Representative Authorization Letter
Annexure-III: - Self Declaration
Annexure-IV: - Acceptance of Terms and conditions.
Annexure-V: -Technical Specifications
Annexure-VI: - Financial Bid.
Annexure-VII: - Check list.
3. It will be imperative on each bidder to fully acquaint himself with the local conditions and factors which would have any effect on the performance of the contract and / or the cost.
4. Sealed Tender has to be drop in the tender drop box or send by Regd. Post to the **“Superintendent, Odisha State Archives, SACHIVALAYA MARG, BHUBANESWAR, ODISHA, PIN-751001”**.
Late tender:- Any tender received after scheduled date and time of submission of bids will not be considered.
5. Un-signed & un-stamped financial bids shall not be accepted.
6. Decision of the Conservation Committee for Conservation work of Odisha State Archives in respect of evaluation of bids and/ or award of contract shall be final.
7. Upon verification, evaluation / assessment, if in case any information furnished by the vendor is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.
8. No deviations from tender terms and conditions will be accepted. Any violation thereof will lead to the rejection of the bid.
9. Odisha State Archives reserves all rights to ask for any type of clarification failing which it may leads to CANCELATION the bid.
10. Odisha State Archives will not be responsible for any misinterpretation or wrong assumption by the vendor.
11. Odisha State Archives is not responsible for non-receipt of Tender Documents within the specified date and time due to any reason including postal delay or holidays.
12. Letter of Intent (LOI) will be issued to the successful Bidder after evaluation of the tender. The firm work order will only be issued after the Bidder deposits the Performance Bank Guarantee as per clause 20 within stipulated period.
13. Odisha State Archives will reject the bid at any point of time if bidder found blacklisted, rejection or cancellation of award because of non performance in any Govt. / semi Govt./PSU or Govt. affiliated institution’s floated tender/RFP/ Eol process.

14. The authority reserves the right to accept/reject any or part of or all the bids without assigning any reason thereof.
15. **E.M.D. Rs. 11,500/- (Refundable without interest)** in favour of Superintendent, Odisha State Archives, Bhubaneswar from any Nationalize Bank in shape of Demand Draft. The Bid securities (E.M.D.) of the unsuccessful bidders should be returned to them at the earliest after expiry of the final bid, after award of the contract. The bidders though registered as MSME NSIC will get the benefits of E.M.D. exempted. The quotation received without EMD shall be rejected and financial bid will not be opened.
16. **Penalty**
2% of contract value will be charged per week or part thereof for delay in completion of work as per the required terms and conditions already there mentioned in earlier EOI/financial bid document subject to maximum of 5%. The order may be cancelled if the delay exceeds five weeks.
17. **Performance Security**
The selected agency will submit 5% of the order value of the contract within 7 days of receipt of work order/LoI by way of irrevocable and unconditional Bank Guarantee/ demand draft from Nationalized/Scheduled bank in favour of "Superintendent, Odisha State Archives" for a period of at least 6 months validity. The bank guarantee/DD should contain telephone number and contact office address of the issuing Bank so that the BG/DD can be verified. The proceeds of the Performance Security shall be payable to Superintendent, Odisha State Archives as compensation for any loss resulting from the Company's failure to fulfill its obligations under the terms and conditions of the Work Order.
18. **PAYMENT TERM**
Payment will be made in following manner after completion of work and certified by competent authority. (The T.D.S shall be deducted @ 2% from the bill as per provision of Income tax Deptt. or as amended form time to time)
19. **Termination for Default**
Odisha State Archives may without prejudice to any other remedy for breach up of terms and conditions (including forfeiture of Performance Security by written notice of default sent to the company, terminate the work / task in whole or in part, after sending a notice to the Company in this regard.)
 - a) If the bidder fails to deliver or complete the job assigned in the terms and conditions within the time period (s) specified in the Technical Document/Financial Bid document.
 - b) If the bidder fails to perform any other obligations under the terms and conditions. In case of the termination of the contract, OSA shall have right to get the remaining work carried out from another vendor.

20. **Evaluation of Commercial offer**
The Final Selection of Bidder will be done based on lowest price quoted by the bidder.
The lowest quoted bid henceforth will be called Lowest One (L1).
21. **Validity of Offer**
The proposals shall remain valid up to **31.03.2019** after the opening of the commercial bids. In exceptional circumstances, the Odisha State Archives may solicit the Bidder's consent for extension of the bid validity period.
22. **Taxes & Duties**
- 22.1 The prices shall be inclusive of all taxes & duties as applicable.
- 22.2 Odisha State Archives shall be authorized to deduct any income/Service tax as applicable from the Bidder.
- 22.3 No escalation of cost is allowed during the validity of bid.
- 22.4 The prices quoted shall be firm throughout the bid evaluation period and order placement. If any rates of tax are decreased an equitable adjustment of the Contract Price shall be made to fully take into account any such change by deduction there from.
23. **Jurisdiction**
Suites, if any arising out of the contract shall be filed by either party in a court of Law to which the jurisdiction of the Court of Bhubaneswar only.
24. **Right to Reject/Accept the Tender**
Superintendent, Odisha State Archives reserves the right either to reject or accept any or all bids. The Superintendent of Archives has exclusive right to alter the requirements at the time of placing the final order. After placing the order, the Superintendent of Archives may order to defer the whole contract. It may be clearly understood by the tenderer that the purchaser need not assign any reason for the above action.
25. The conditional Tender shall not be considered and will be out rightly rejected in very first instance.
26. All entries in the Tender form should be legible and filled clearly. If the space for furnishing information is not insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the tender form. In such cases, the Tender shall be summarily rejected. However, the cutting, if any, in the Technical Bid Application must be initialed by the person authorized to sign the tender bids.

27. The tender has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested tenderers are advised to submit two separate sealed envelopes supper scrabbling Technical Bid **“Supply of Studio Light for two camera setup”** and Financial bid **“Supply of Studio Light for two camera setup”**. Both sealed envelopes should be kept in a third sealed envelope super scribing **“Supply of Studio Light for two camera setup”**.
28. The Technical bids shall be opened on the scheduled date and time at **3.30 P.M. on 27.02.2019**, in the office room of Superintendent, Odisha State Archives, Sachibalaya Marg, Unit – IV, Bhubaneswar or the date, time & venue fixed by the Authority.
29. The Financial Bid of only those tenderers will be opened whose Technical Bids are found in order. The Financial Bid shall be opened at **4.00 P.M. on 27.02.2019** in the office room of Superintendent, Odisha State Archives, Sachibalaya Marg, Unit – IV, Bhubaneswar or the date, time & venue fixed by the Authority.
30. The interested tenderers may submit the tenders with complete documents in all respects and drop the tender in the tender drop box or sent by Regd. post (should be reach on or before **27.02.2019 by 3.00 P.M.** at office of the Superintendent, Odisha State Archives, Sachivalaya Marg, Bhubaneswar-751001. The same will be opened on **27.02.2019 at 3.30 P.M.** or date, time & venue fixed by the Authority. The interested tenderers/their authorized representatives may like to remain present at the time of opening of the tender.
31. **Final Authority**
The final authority for payments will be the consignee except otherwise specifically stated and if the vendor/supplier desires to appeal against any matter he shall appeal to Superintendent, Odisha State Archives, Sachivalaya Marg, Bhubaneswar-751001 whose decision on such matters shall be final and conclusive.
32. Any deviation of specification in future progression the order will be cancelled without any notice.

N.B- Technical Bid & Financial Bid should be submitted separately along with the Tender Documents.

TECHNICAL BID FORM

**(For Supply of 2U rack mount server with sliding rails at Odisha State Archives,
Bhubaneswar)**

1. (a) Name of the firm/agency/ _____
Postal Address _____
2. Telephonic/telegraphic
(a) Firm/agency: Land phone (STD) code)-Land line Number)
Fax:- _____
Mobile:- _____
E.mail:- _____
URL (of website) if any _____
3. PAN _____ Number (Xerox copy to be attached)
4. GSTIN/ GSTN No. _____ (Xerox copy to be attached)
5. Income Tax Assessment Certificates for last 3 years. (2016-17/2017-18/2018-19) Xerox copy to be attached.
6. The bidders should have their registered office in Bhubaneswar, Odisha.
7. **Authorization letter from OEM to participate in the tender.**
8. **The OEM for the proposed server must be in Leader quadrant in the last two Garthner's report of " Magic Quadrant for Modular Servers"**
9. Money receipt No. towards cost
.....
Of tender papers (Rs.)
10. Details of Earnest Money Deposit
(E.M.D.).....
.....

Place:

Date:

Agency/firm

Counter signature of

Company Seal

REPRESENTATIVE AUTHORIZATION LETTER

To,

SUPERINTENDENT,
ODISHA STATE ARCHIVES,
SACHIVALAYA MARG, BHUBANESWAR-751 001

Ms. /Mr.is hereby authorized to sign relevant documents on behalf of the company in dealing with Tender reference No. OSA..... She / He is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said application.

Thanking you,

Authorized Signatory

Representative Signature

Signature attested

Company Seal

Self Declaration

To,

SUPERINTENDENT,
ODISHA STATE ARCHIVES,
SACHIVALAYA MARG,
BHUBANESWAR-751 001.

In response to the invitation No.....OSA, Dt.Ms. /Mr. _____, as a _____, I / We hereby declare that our company _____ is having unblemished past record and have not declare blacklisted by any Central/State Government institution and there has been no pending litigation with any government department on account of similar services. I/We further declare that our company have not defaulted in executing any Government order in the past.

Signature of witness

Date:-

Place:-

Signature of the Tenderer

Date:-

Place:-

Company Seal

**ACCEPTANCE OF TERMS & CONDITIONS CONTAINED IN THE TENDER DOCUMENTS
AND FINANCIAL BID DOCUMENTS**

To,

The Superintendent,
Odisha State Archives,
Sachivalaya Marg Bhubaneswar – 751 001
Odisha.

Sir,

I have carefully gone through the Scope of work, Terms & Conditions contained in the Tender Document and financial bid document OSA-..... regarding For Printing of Archival Publication of Odisha State Archives, Bhubaneswar.

I declare that all the provisions/terms and conditions/Clauses of the Tender Document document. OSA-..... are acceptable to my Company/Organization. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Signature of witness

Date:-

Place:-

Signature of the Tenderer

Date:-

Place:-

A1.1 Technical Specification

#	Component	Description
01	Make & Model	(Specify)
02	Market position	The OEM for the proposed server must be in Leaders quadrant in the last two Gartner's report of "Magic Quadrant for Modular Servers" & should have been one of the top three server vendors (by market share revenue in IDC or Gartner report) in any of the previous 2 quarters
	Form Factor	2U rack mounted with sliding rails
	Configured CPU	2 x Intel Xeon Gold 5118 Twelve core processor
	Memory slots	24 DDR4 DIMM slots supporting speeds up to 2666MT/s
	Memory configured	64 GB DDR4 RAM upto 2666MT/s
	Disks supported	8 x2.5" SAS, SATA, nearline SAS, SSD HDD.
	RAID Controller	8GB NV Cache with RAID 0,1,5,6,10
	Disks configured	3 x 600GB SAS 10K RPM HDD
	DVD writer	DVD RW
	I/O slots	Up to 8x PCIe Gen3
	Ethernet ports	2 x 1G RJ45+ 2x 10G BaseT
	Graphics	Inbuilt Graphics
	Certification and compliances	Microsoft Windows Server, Hyper-V, VMWare, Red Hat Enterprise Linux (RHEL), SUSE Linux Enterprise Server (SLES)
	Power Supply	Platinum rated redundant Power Supply
	SD Modules slots	Dual SD Module slots supporting redundant configuration
	Management integration	Support for integration with Microsoft System Center, VMware vCenter, BMC Software
	Power & temperature	Real-time power meter, graphing, thresholds, alerts & capping with historical power counters. Temperature monitoring & graphing
	Pre-failure alert	Should provide predictive failure monitoring & proactive alerts of actual or impending component failure for fan, power supply, memory, CPU, RAID, NIC, HDD
	Configuration & management	<ul style="list-style-type: none"> • Real-time out-of-band hardware performance monitoring & alerting • Agent-free monitoring, driver updates & configuration, power monitoring & capping, RAID management, external storage management, monitoring of FC, HBA & CNA & system health • Out-of-band hardware & firmware inventory • Zero-touch auto configuration to auto deploy a baseline server configuration profile
	Management (continued)	<ul style="list-style-type: none"> • Automated hardware configuration and Operating System deployment to multiple servers • Zero-touch repository manager and self-updating firmware system • Virtual IO management / stateless computing • Support for Redfish API for simple and secure management of scalable platform hardware
	LCD panel	Should display system ID, status information and system error error code followed by descriptive text. LCD background should light up in different colours during normal system operation & error conditions.
	HTML5 support	HTML5 support for virtual console & virtual media without using Java or ActiveX plugins
	Sub-component quality assurance	All subcomponents quoted within the server should be from the same OEM & integrated in the factory (excluding devices like monitor, keyboard & mouse)
	Server security	Should have a cyber resilient architecture for a hardened server design for protection, detection & recovery from cyber attacks

		Should protect against firmware which executes before the OS boots
		Should provide effective protection, reliable detection & rapid recovery using: <ul style="list-style-type: none"> - Silicon-based Hardware Root of Trust - Signed firmware updates - Secure default passwords - Configuration and firmware drift detection - Persistent event logging including user activity - Secure alerting - Automatic BIOS recovery - Rapid OS recovery - System erase
		Configuration upgrades should be only with cryptographically signed firmware and software
		Should provide system lockdown feature to prevent change (or "drift") in system firmware image(s) & prevent malicious modification of server firmware
	Intrusion alert	Intrusion alert in case chassis cover being opened
	Warranty	5 years On-site comprehensive warranty with 24x7x365
	OS	Pre-loaded LINUX

FORMAT FOR FINANCIAL BID

2U rack mount server with sliding rails				
Description	Qty	Price per unit	Tax	Total Price
2U rack mount server with sliding rails and 2X Intel Xenon Gold 5118 twelve core processor/64 GB DDR4 RAM/8GB NV Cache with RAID 0,1,5,6,10 /3x 600GB SAS 10 K RPM HDD/DVDRW/2X1G RJ45+ 2X10G BaseT with SFP + 2 port/KBD/Mouse with 5 years warranty & Preloaded LINUX OS	One			

The price is inclusive of all taxes ,installation charges and other charges

Place:-

Date:-

Authorized Signatory

Common Seal of the Company

Check list for Technical Bid

SL. No	Particulars	Document Submitted	Compliance (Yes/No)
1.	Legal Entity	Certificates of incorporation/ registration and supporting documents for Service Tax, PAN	Yes/No
2.	Legal Entity	Copy PAN Card	Yes/No
3.	Legal Entity	Copy of GST Certificate	Yes/No
4.	Local Office	Self-certificate by the Head	Yes/No
5.	Earnest Money Deposit	Rs.11,500.00	Yes/No
6.	Money receipt for Purchase of Tender Documents	Original	Yes/No
7.	Income Tax Assessment Certificates	For last 3 years 2016-17 2017-18 2018-19	Yes/No
8.	OEM Authorization letter		Yes/No
9.	Registered office in Bhubaneswar, Odisha		Yes/No
10.	Annexure- I to V		Yes/No
11	Annexure-VI	Price Bid (Not to be open in the technical bid opening)	Yes/No

Place:

Date:

Counter signature of Agency/firm

Company Seal