

**VENDORS PRESENT FOR PRE-BID MEETING FOR PREPARATION DPR FOR
DIGITIZATION OF ARCHIVAL RECORDS AND RARE BOOK DT.24.11.2023 AT 11.30
A.M. AT ODISHA STATE ARCHIVES,BHUBANESWAR.**

Sl. No	Name of vendor & Designation	Contact No.	Signature
1.	Deloitte India. Arun Brahma Assistant Manager	7873955667	Arun Kumar Brahma arun.abrahma.ext@deloitte.co
2.	Sarada systems Pvt 148 Sriyanka Parida	9438331398	S
3.	Baisdyanti Suman MMA Global Ind. Pvt Ltd Bh	8144527336	Baisdyanti Suman
4.			
5.			
6.			

OFFICE OF SUPERINTENDENT, ODISHA STATE ARCHIVES: BHUBANESWAR

CORRIGENDUM NOTICE

PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR DIGITIZATION OF ARCHIVAL RECORDS & RARE BOOKS OF ODISHA STATE ARCHIVES (OSA), BHUBANESWAR

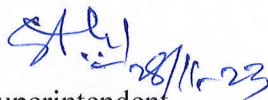
Letter No. **1698**

Date:- **29.11.2023**

This refers to our e-tender Notice No. 06/OSA/2023-24, dt 15.11.2023 regarding RFP for PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR DIGITIZATION OF ARCHIVAL RECORDS & RARE BOOKS OF ODISHA STATE ARCHIVES (OSA), BHUBANESWAR. As discussed and point raised during the pre-bidding meeting held on 24-11-2023 at 11.30 a.m. at office of the Superintendent, Odisha State Archives in presence of members and vendors as enclosed. Following partial Modification was done as below.

Sl. no	Page Number/Section of RFP Document	Current Provision /RFP Text	Corrigendum/Addendum/Modification/Clarification
1	Page-9 / 6 Eligibility Criteria	The bidder should have ISO certification of Occupational Health & Safety Management System Registration certificate	As Archival records are very fragile and old required special health attention and safety. This clause is required at the stage of implementation. It is decided to omit the clause.
2	Page-11/4	The bidder must furnish, as part of the technical proposal Earnest Money Deposit (EMD) amounting to Rs. 45,000/- (Rupees Forty Five Lakh Only) through online mode	It is typographical error please read as 45,000/- (Rupees Forty Five thousand Only) through online mode

The vendors are requested to submit their proposal along with all requisite documents with the above modification in RFP documents.



Superintendent,
Odisha State Archives,
Bhubaneswar


PROCEEDING OF THE PRE-BID MEETING FOR PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR DIGITIZATION OF ARCHIVAL RECORDS & RARE BOOKS OF ODISHA STATE ARCHIVES (OSA), BHUBANESWAR UNDER THE CHAIRMANSHIP OF JOINT-SECY. & JOINT-DIRECTOR, OLL&C DEPARTMENT, ON 24.11.2023 AT 11.30.A.M. AT ODISHA STATE ARCHIVES.


1. List of members present as per the annexure-I
2. List of vendor present as per the annexure-II
3. The Pre- Bid meeting was held under the Chairmanship of Joint-Secy. & Joint-Director, OLL&C in presence of members of the committee.
4. RFP for PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR DIGITIZATION OF ARCHIVAL RECORDS & RARE BOOKS OF ODISHA STATE ARCHIVES (OSA), BHUBANESWAR was invited vide e-tender No-6/OSA/2023-24 dt.15.11.2023.
5. Three firms 1. Deloitte India, Bhubaneswar, Odisha, 2. Sarada System Pvt. Ltd, Bhubaneswar, Odisha & 3. MMH Global India Pvt. Ltd., Bhubaneswar were presented and submitted their queries in this meeting. Besides this, M/s Newgen Software Technologies Limited, New Delhi send their query through e-mail.
6. The raised queries are vividly discussed by the present members and the firms present in the pre-bid meeting. The outcome of the discussion and decision in the form of Corrigendum/Addendum/Modification/ Clarification is mentioned in Annexure-III in the title of clarification of Pre-Bid Meeting.
7. It was decided to publish the necessary Corrigendum/Addendum/Modification/Clarification in the website of Odisha State Archives i.e www.odishaarchives.nic.in and <https://tendersodisha.gov.in> . It is advised to all bidders to follow as per the Corrigendum/Addendum/Modification/Clarification made thereafter.


The meeting ended with vote of thanks to the chair.


Dr. Sk. Ali
Superintendent


Mrs. Banani Mohapatra,
Under Secy to Govt. OSD (Archives)
OLL&C


Smt. Suchismita Mantry
Deputy Director


Dr. Padmajyoti Sahu
F.A. cum Dy Secy


Sri Subodh Chandra Acharya,
Joint-Secy. & Joint-Director,
OLL&C

**CLARIFICATIONS FOR PRE-BIDDING MEETING FOR PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR
DIGITIZATION OF ARCHIVAL RECORDS & RARE BOOKS OF ODISHA STATE ARCHIVES (OSA), BHUBANESWAR OF
24TH NOV. 2023 at 11.30 a.m.**

BIDDER -SARADA SYSTEMS PVT LTD,BHUBANESWAR				
Sl. no	Page Number/Section of RFP Document	Current Provision /RFP Text	Query from the bidder	Corrigendum/Addendum/Modification/Clarification
1	Page-09 Eligibility criteria	Successfully completed more than 1 assignment of Digitization of Archival Documents/ Records/Manuscripts having Contract Value ≥ Rs. 20.00 Lakh and Duration ≥ 2 Months under Central /State Govt. / Autonomous bodies operated under Government administrative control / International and National Organisation during the last 3 years* .	We are Doing Digitization work in HAREKRUSHNA LIBRARY BOOKS,CHSE TABULATION REGISTER. Also BMC,CMC,Board of Revenue,Balsore court Etc. This above works will consider or not ?	As Archival records are very fragile and old so archival experience is highly needed. The mentioned work of the bidder will not consider.
2	Page-10 (6) Eligibility criteria	The bidder should have ISO certification of Occupational Health & Safety Management System Registration certificate and ISO Registration (ISO9001:2008 or ISO 9001:2015) for providing digitization services the following certificationsince last 4 years on the last date of submission ofbid for providing digitization services in India.	Copies of the valid relevant certificates of Registration and Surveillance Audit letter. Surveillance Audit letter?	As Archival records are very fragile and old required special health attention and safety. This clause is required at the stage of implementation. It is decided to omit the clause.
3	Page-11 (EMD) Eligibility criteria	Rs 45,000/-	1.EMD Exemption for local MSME vendor . 2.MSEs registered with NSIC EMD Exemption	MSEs registered with NSIC EMD Exemption is not included.
4	Page no-19 25-Replacement of Professionals	The Professionals and support staff to be deployed under this contract must be dedicated innature. Replacement of professionals and support staff is not allowed in any case taking into consideration the duration of the assignment. However, the Client reserves the right to request the Consultant to replace the deployed professional if they are not performing to a level of satisfaction. After written notification, the Consultant will provide CV of appropriate candidates within Seven (7) days for review and approval. The Authority will not	Plz clarify?	The DPR is required qualified and experience personnel for prepare. So provide information as per the requirement.


Handwritten signatures and initials in blue ink.

		consider substitution of Key Personnel except for reasons beyond its capacity or due to any critical health issues. Such substitution shall ordinarily be limited to One (1) Key Professional subject to equally or better qualified and experienced Professional being provided to the satisfaction of the Client. In case of more than the above prescribed limit to such substitution, a sum equal to 1% of the agreed Contract value shall be deducted from the Invoice of the Consultant.		
	Submitted by: Newgen Software Technologies Limited			
1	Page-9 / 6 Eligibility Criteria	The bidder should have ISO certification of Occupational Health & Safety Management System Registration certificate	Request to remove this clause as it may not require for scanning & digitization scope.	As Archival records are very fragile and old required special health attention and safety. This clause is required at the stage of implementation. It is decided to omit the clause.
2	Page-11/4	The bidder must furnish, as part of the technical proposal Earnest Money Deposit (EMD) amounting to Rs. 45,000/- (Rupees Forty Five Lakh Only) through online mode	We believe that it is typographical error, please get it corrected.	It is typographical error please read as 45,000/- (Rupees Forty Five thousand Only) through online mode
	MMH Global Ind. Pvt. Ltd.			It is a DPR.
		How many pages approximately		As it is a DPR so within 2 months vendor has to submit.
		Project Time line is 2 months ? Can it be extended?		
		Please clarify the payment process?		It is clearly mentioned in the RPF document in page no-32
	Page -25	Oral Archives(Audio-visual)-how is this required? Just store as a audio/video files?		File format to be suggest in DPR by Vendor
		Rare books & Microfilm		Part of scope of work
	Page-28	OCR- -What Language		English with Indian and any language used globally including Odia.
	Page-32	Please clarify deliverables?		It is clearly mentioned in the RPF document in page no-32

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**MEMBERS PRESENT FOR VALIDATION OF RFP FOR DPR OF DIGITIZATION OF
ARCHIVAL RECORDS AND RARE BOOK UNDER CHAIRMANSHIP OF JOINT-
DIRECTOR, ODIA LANGUAGE, LITERATURE & CULTURE DEPARTMENT ON
DT. 24.11.2023 AT 11.30 A.M. AT ODISHA STATE ARCHIVES, BHUBANESWAR.**

Sl. No	Name & Designation	Contact No.	Signature
1.	Sri Subodh Chandra Acharya, OAS (SP), Joint-Director, OLL&C		
2.	Dr. Padmajyoti Sahu, OFS, FA- cum-Deputy Secretary	9439395908	Padmajyoti Sahu 24/11/2023
3.	Smt. Suchismita Mantry, OCS, Deputy Director		S. Mantry 24/11/2023
4.	Mrs. Banani Mohapatra, Under Secy to Govt. OSD (Archives) OLL&C	8338808793	Banani Mohapatra 24.11.2023
4	Sri Pritish Kumar Panda, OSD, OLL&C		
5.	Shri Shuvra Ranjan Senapati, Finance Dept.		
6.	Dr Sk. Soleman Ali, Superintendent, Odisha State Archives.	9438913786	Sk. Soleman Ali 24/11-23